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School District of Clay County e-agenda



School District of Clay County  
Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway  
Hearings for Special Actions regarding Students - 4:00 P.M.  
REGULAR MEETING - 7:00 P.M.

April 17, 2014 - Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. Attendance

**Minutes:**

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Johnna McKinnon, District 4; Lisa Graham, District 5; and Superintendent Charlie Van Zant.

Consent Agenda

**Superintendent**

2. C-1 Minutes of Student Hearings and Regular Meeting on March 20, 2014

Attachment: 4-17-14 Disciplinary Minutes-2014 March 20.pdf (Confidential Item)  
Attachment: 4-17-14 Minutes Regular Mtg- March 20, 2014.pdf

**Deputy Superintendent**

3. C-2 Revised 2014-2015 Employee Work Year Calendar

Attachment: 2014-2015 Employee Work Year Calendar.pdf

4. C-3 Summer Calendar 2014 High School/Junior High and Grade 6

Attachment: Summer Calendar 2014 High School-Junior High and 6th Grade.pdf

5. C-4 LOA - Microsoft Windows Accelerate PoC

Attachment: Microsoft LOA.pdf

6. C-5 Proposed Allocation Changes 2013-2014

Attachment: 2013-2014 Allocation Changes.pdf

Attachment: 2013-14 Allocations - AMENDED.pdf

7. C-6 Proposed Allocation Changes 2014-2015

Attachment: 2014-2015 Allocation Changes.pdf

Attachment: 2014-15 Allocations - AMENDED.pdf

**Human Resources**

8. C-8 2013-2014 Support Salary Schedule

Attachment: 2013-2014 SUPPORT SALARY SCHEDULE.pdf

9. C-9 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 4-17-14.pdf

**Instruction**

10. C-11 Dues/Fees for Shannah Kosek to serve as Board Member for Quigley House to be paid by CCSD

Attachment: quigleyhouse.pdf

11. C-13 Student Travel

Attachment: April 2014 - Student Travel.pdf

12. C-15 CCSD LDC Grant - Information Only

Attachment: Clay County FALN Grant Cohort 2 Application.pdf

13. C-16 SEDNET Lutheran Services Florida Contract revision April 2014

Attachment: SEDNET LSF Contract REVISION 2014.pdf

14. C-17 Parent Services Contract (IDEA required) 2014-15.

Attachment: PARENT LIAISON SERVICES CONTRACT 14 15.pdf

15. C-18 MAC Contract with The School Board of Seminole County 2014-15.

Attachment: MAC contract SEMINOLE CO 14 15.pdf

16. C-19 Interpreters Services Contract 2014-15.

Attachment: Interpreter services contract 14 15Alonzo.pdf

17. C-20 Approve submission of FDOE Grant application submitted by Northeast Florida Virtual Charter School Board, Inc.

Attachment: 4-17-14 FL Virtual Charter Grant Application.pdf

18. C-21 Approve submission of FDOE Grant application submitted by Orange Park Performing Arts Academy, Inc.

Attachment: 4-17-14 OPPAA Grant Application.pdf

19. C-22 Achieve 3000 Pilot - Professional Development

Attachment: 4-17 14 Achieve3000 Grant Enrollment Form\_WJH 4 01 14.pdf  
Attachment: 4-17-14 Achieve3000 Grant Enrollment Form KHS 4 01 14.pdf

**Business Affairs**

20. C-23 Budget Amendments for the Month of March 2014

Attachment: budget cover sheet(impact stmt).pdf  
Attachment: March Budget Amendments.pdf

21. C-24 2012-13 Fiscal Year Audit

Attachment: 2012-2013 Audit Final District School Board of Clay County.pdf

22. C-25 Agreement between Clay County School Board and Risk Consulting Services, Inc. to perform the Actuarial Study of our Workers' Compensation, Automobile and General Liability Self-Insurance Claims Fund

Attachment: S. Nellis - Actuarial Analysis 2014.pdf

23. C-26 Revised Payroll Calendar 9-Month Employee 2014-2015

Attachment: Calendar 9-Month Employees

Revised 2014-2015.pdf

24. C-27 Monthly Property Report - March, 2014 - Furniture/Equipment

Attachment: Furniture-Equipment Report-March, 14.pdf

25. C-28 Monthly Property Report - March, 2014 - AV Materials

Attachment: Audiovisual Report-March, 14.pdf

26. C-29 Monthly Property Report - March, 2014 - Software

Attachment: Software Report-March, 14.pdf

27. C-30 Monthly Property Report - March, 2014 - Vehicles

Attachment: Vehicles Report-March, 14.pdf

28. C-31 Deletion of Certain Items Report - April, 2014

Attachment: Deletion Report-April, 14.pdf

29. C-32 Warrants and Vouchers for March, 2014

Attachment: Warrants & Vouchers, March 2014.pdf

30. C-33 Writeoff Non-Sufficient Checks at School

31. C-34 Bid to Be Awarded April 2014

32. C-35 Agreement between School Board and Purvis, Gray and Company, LLP.

Attachment: 4\_17\_2014 Addendum Purvis, Gray and Compnay.pdf

33. C-36 Agreement between School Board and Vector Security

Attachment: 4\_17\_2014 Vector Security Agreement.pdf

**Support Services**

34. C-37 Wildfire Mitigation Agreement for McRae Treatment Facility and Fuel Depot

Attachment: MRE Wildfire Mitigation Agreement.pdf

35. C-38 Pre-Qualification of Contractors

Attachment: Contractor List 4,20,14.pdf

36. C-39 Schematic/Preliminary/Final (Phase I, II & III) Plans and Specifications for Orange Park High School Smoke Corridor Building 1, Phases I and II

**Adoption of Consent Agenda**

37. Adoption of Consent Agenda

**Minutes:** See Item #54 for amended motion.

**Motions:**

Approve consent agenda with the exception of items C-7, C-10, C-12, C-14 & C-40 - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Tina Bullock

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

**Recognitions and Awards**

38. Student Recognitions

Attachment: 4-17-14 Student Recognitions.pdf

**Minutes:**

Mike Wingate, Director of Secondary Education, introduced the following teachers who made the recognitions:

- o Wendy Chaff recognized Shadowlawn Elementary – Robotics Team
- o Laura Rogers recognized Oakleaf Junior High - FFA
- o Kurt McCall recognized Ridgeview High School – Artwork

See attachment for student names.

39. Recognize Concert on the Green poster contest and music winners

**Minutes:**

Certificates were presented by Chairman Studdard to the following winners:

Ashley Stokes, CHS student - 2014 Poster Contest Winner  
*(Ashley was not able to attend the meeting. Her Art instructor, Mrs. Mallard, accepted the certificate on her behalf.)*

Megan Hines, FIH student - 2014 Vocal Winner

**Presenters**

40. Presentations of checks to Clay County Education Foundation by Wells Fargo and Community First Credit Union of Florida

**Minutes:**

Sandy Mulvihill, President of the Clay County Education Foundation recognized Wells Fargo and Community First as sponsors.

Sharon Kramer from Community First Credit Union of Florida presented CCEF with a \$2500 check, and Matthew Hutchins from Wells Fargo presented a \$7500 check.

**Scheduled Citizen Requests**

~~41. Stanley Pfenning regarding CCSB Policies, Past, Present and Future, and the relationship of the Board and other stakeholders~~

**Minutes:**

Chairman Studdard stated this item was being stricken from the agenda due to proper information not being submitted in a timely manner.

Ms. Graham questioned the decision to strike the item and Mrs. Studdard responded that it was her opinion that his request did not meet the criteria of the School Board's policy.

**Discussion Agenda**

**Superintendent**

42. D-3 Approve Memorandum of Understanding between City of Green Cove Springs, Florida and The School Board of Clay County, Florida regarding joint facilities

Attachment: 4-17-14 MOU - Bright Minds Youth

Development - City CCSB.pdf

**Minutes:**

Danielle Judd, Felecia Hampshire, Jim Arnold, and David Bright were present from the City of Green Cove Springs to address this item. David Wright explained the Bright Minds program, how it works, and the need for collaboration with the School Board for a meeting facility.

**Motions:**

Motion to approve - PASS  
memorandum of  
Understanding between City of  
Green Cove Springs and the  
School Board of Clay County.

**Vote Results**

Motion: Tina Bullock  
Second: Janice Kerekes  
Tina Bullock - Aye  
Lisa Graham - Aye  
Janice Kerekes - Aye  
Johnna McKinnon - Aye  
Carol Studdard - Aye

43. D-1 Superintendent's Update

**Minutes:**

Superintendent Van Zant gave an update on the following:

- o Keystone Heights High School - Melissa Witmeier is working on a recovery plan for 2013-2014 and a prevention plan for 2014-15.
- o April is Military Kid Appreciation Month

44. C-7 Proposed District Office Allocations for 2014-2015 (Item pulled to Discussion by Mrs. Kerekes)

Attachment: 2014-2015 District Office Allocations.pdf

**Minutes:**

Speakers from the Audience:

- o Kelly Griffis questioned advancement of district positions at the expense of support
- o Candi Gibson spoke about her unexpected position change.

Mrs. Kerekes stated that she would like a budget workshop to look at areas that could be trimmed prior to approving the 2014-2015 allocations. There was discussion about the budget and Dr. Copeland stated he did not expect to receive next year's funding projections until mid May.

Following the postponement of the item to the May board meeting and further Board discussion, the workshop meeting was scheduled for May 1, 2014, at 4:00 p.m. at the PDC in Green Cove Springs.

#### **Motions:**

Postpone Item until the May board meeting. - PASS

#### **Vote Results**

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Carol Studdard - Aye

#### **School Board Members**

45. D-2 Public Hearing on amendments to School Board Policy 6GX-10-5.02A, Business Affairs-General Policies-Purchasing (Item submitted by Carol Studdard)

Attachment: 4-17-14 BUSINESS AFFAIRS POLICY 5.02 A.pdf

#### **Minutes:**

Chairman Studdard opened the Public Hearing. The following individuals spoke against the proposed policy changes:

Rodney Ivey, Tracey Kendrick, Bill Miller, Laura Fogarty, John Green, Linda Pratt, John O'Brian, Dave Broskie, Lee Oliver, Jeff Umbaugh, Sylvia Croft, Fred Gottshalk, Marjorie Caouette, Robert Waremburg. The



Public Hearing was closed.

Bruce Bickner commented on the language in the proposed policy. There was Board discussion.

**Motions:**

Motion to disapprove policy. - FAIL

**Vote Results**

Motion: Lisa Graham

Second: Johnna McKinnon

Tina Bullock - Nay

Lisa Graham - Aye

Janice Kerekes - Nay

Johnna McKinnon - Aye

Carol Studdard - Nay

**Motions:**

Motion to approve. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Carol Studdard - Aye

**Human Resources**

46. D-4 Human Resources Special Action A

Attachment: Special Action A 4-17-14.pdf (Confidential Item)

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Johnna McKinnon

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

**47. D-5 Approve for advertising School Board Policies 6GX-10-Section 2.0 in its entirety**

Attachment: CCSB Board Policy 2.0 Revisions DRAFT.pdf

Attachment: 4-17-14 SB Policy 2.03.pdf

**Minutes:** Prior to the vote, Attorney Bruce Bickner submitted a correction to 2.03, Position Availability, that had been previously approved on September 19, 2013.

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Lisa Graham

Second: Janice Kerekes

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

**48. C-10 Reappointments for the 2014-2015 School Year**

Attachment: 2014-2015 Reappt. Agenda Section I, INSTRUCTIONAL.pdf

Attachment: 2014-2015 Reappt. Agenda - Section II, SUPPORT.pdf

**Minutes:** Speaker from the Audience: Renna Lee Paiva spoke about non-renewal of annual contracts and movement of teachers.

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Lisa Graham  
 Second: Johnna McKinnon  
 Tina Bullock - Aye  
 Lisa Graham - Aye  
 Janice Kerekes - Aye  
 Johnna McKinnon - Aye  
 Carol Studdard - Aye

**Instruction**

49. C-12 Adoption of Making Meaning for Standardized use for K-5 Reading (Item pulled to Discussion by Mrs. Bullock)

Attachment: K-5 MakingMeaningBoard Adoption April 17 2014.pdf

**Minutes:**

The following Speakers from the Audience spoke in support of the item: Tiffany Outman, Lisa Boyer, Teresa Roman, Dr. Suzanne Herndon, Becky Wilkerson, Heather Miller.

Mrs. Bullock explained that she had pulled this items to better understand the program.

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Tina Bullock  
 Second: Johnna McKinnon  
 Tina Bullock - Aye  
 Lisa Graham - Aye  
 Janice Kerekes - Aye  
 Johnna McKinnon - Aye  
 Carol Studdard - Aye

50. C-14 Affiliation Agreement between the School Board

of Clay County and the University of North Florida College of Health (Item pulled to discussion by Mrs. Bullock)

Attachment: UNF.pdf

**Minutes:** Mrs. Bullock pulled the item for clarification. Donna Wetherington explained the Mental Health counselors would be supervised by UNF.

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Lisa Graham

Second: Johnna McKinnon

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

**Business Affairs**

51. D-6 Monthly Financial Report for March, 2014

Attachment: PAGE 1 MONTHLY FIN-Sum Cash-March,2014.pdf

Attachment: PAGE 2 MONTHLY FIN GREV March,2014.pdf

Attachment: PAGE 3 MONTHLY FIN GREXP March,2014.pdf

Attachment: PAGE 4 MONTHLY FIN-DSREVEXP.pdf

Attachment: PAGE 5 Capital Projects March,2014.pdf

Attachment: PAGE 6 Capital Projects By Project March,2014.pdf

Attachment: PAGE 7 MONTHLY FIN SPREV42X March,2014.pdf

Attachment: PAGE 8 MONTHLY FIN FOOD SERVICE March,2014.pdf

Attachment: PAGE 9 MONTHLY FIN ARRA-SPREV43X March,2014.pdf

Attachment: PAGE 10 MONTHLY FIN INSURANCE March,2014.pdf

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

**Support Services**

52. D-7 Resolution for Proposed Ordinance Amending School Impact Fee Regulations

Attachment: Impact Fee Resolution 4.17.14.pdf

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Johnna McKinnon

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

53. C-40 Clay County Utility Authority Temporary Construction Easement at Orange Park High School (Item pulled to Discussion by staff)

Attachment: 4-17-14 Temp Easement OP High School - Kingsley LLC.pdf

Attachment: 4-17-14 Exhibit A.pdf

Attachment: AMENDED EASEMENT.pdf

**Minutes:** Jim Connell, Director of Support Services, explained a correction to the document where the use of Grantee and Grantor was transposed.

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

54. Motion to Amend Consent Approval

**Minutes:**

Prior to leaving the Discussion Agenda, Mr. Bickner stated the need to amend the previous motion for approval of the Consent Agenda (see #37) due to revisions to Consent Items C-5 and C-6.

**Motions:**

Motion to amend previous action of Item #37 and to approve as amended. - PASS

**Vote Results**

Motion: Lisa Graham

Second: Janice Kerekes

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

**Presentations from the Audience**

55. Speakers

**Minutes:**

Fred Gottshalk spoke about allegiance to our country.

Renna Lee Paiva spoke about the district's health insurance plan.

Stanley Pfenning spoke about his disappointment of being denied to speak as a Scheduled Citizen.

### **Superintendent's Requests**

#### **56. Comments**

**Minutes:** Superintendent Van Zant wished everyone a safe and happy Easter.

### **School Board's Requests**

#### **57. Comments**

**Minutes:**

Mrs. Bullock, Mrs. Kerekes, and Mrs. Studdard made various brief comments.

Mrs. Studdard mentioned the need for a representative to serve on the Regional Planning Council. Mrs. Studdard agreed to serve.

### **Attorney's Requests**

#### **58. Consensus for Use of Board's Logo**

**Minutes:**

Mr. Bickner brought up a request by the Literacy Design Collaborative group, part of the National Literacy Project, to use the district's logo on their website. The school district received a \$45,000 grant from the LDC. There was unanimous consensus of the Board to allow them use of the logo.

**Adjournment (10:35 p.m.)**

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**Superintendent**

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**Chairman**